

AUDIT, CRIME & DISORDER AND SCRUTINY COMMITTEE

Thursday 26 November 2015 at 7.30 pm

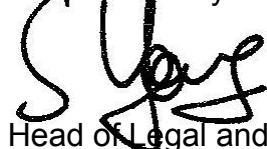
Committee Room 1 - Epsom Town Hall

The members listed below are summoned to attend the Audit, Crime & Disorder and Scrutiny Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Clive Smitheram
(Chairman)
Councillor David Reeve (Vice-
Chairman)
Councillor Steve Bridger
Councillor Kate Chinn
Councillor Alex Clarke

Councillor George Crawford
Councillor Robert Foote
Councillor Peter O'Donovan
Councillor Humphrey Reynolds
Councillor David Wood

Yours sincerely



Head of Legal and Democratic Services

For further information, please contact Tim Richardson, 01372 732122 or
trichardson@epsom-ewell.gov.uk

AGENDA

1. QUESTION TIME

To take any questions from members of the Public.

Please note: Members of the Public are requested to inform the Democratic Services Officer before the meeting begins if they wish to ask a verbal question to the Committee.

2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

3. MINUTES OF THE PREVIOUS MEETING (Pages 5 - 12)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 23 June 2015 and Minutes of the Special Meeting of the Committee held on 6 October 2015 (attached) and to authorise the Chairman to sign them.

4. COMMUNITY SAFETY PARTNERSHIP 2015/16 - HALF YEAR REPORT
(Pages 13 - 20)

This report informs the Committee of the work of the Epsom and Ewell Community Safety Partnership (CSP) for the first half of 2015/16.

5. EXTERNAL AUDIT - PROGRESS REPORT (Pages 21 - 34)

This report provides an update of work being carried out by the Council's External Auditor and identifies emerging issues for the Committee to note.

6. ANNUAL GOVERNANCE STATEMENT AND EXTERNAL AUDITOR'S FINDINGS 2014/15 - PROGRESS AGAINST ACTION PLANS (Pages 35 - 44)

This report sets out progress on the actions contained in the Council's Annual Governance Statement and in the Annual Audit Findings issued by the External Auditor following audit of the Financial Statements.

7. INTERNAL AUDIT - MONITORING REPORT (Pages 45 - 74)

This report summarises progress against the audit plan for 2015/16.

8. RISK MANAGEMENT FRAMEWORK ANNUAL REPORT (Pages 75 - 92)

This report provides an update on the Council's risk management arrangements and identifies key risks at corporate level and operational level.

9. PERFORMANCE MANAGEMENT 2015/16: PROGRESS REPORT ONE
(Pages 93 - 110)

This report presents the Committee with the first Performance Management Progress report for 2015/16, providing an overview of progress made against the policy committees' actions and highlighting those actions recorded as 'not met'.

10. DATA QUALITY ANNUAL REPORT: PROGRESS AGAINST ACTION PLAN
(Pages 111 - 126)

This report sets out progress against the actions outlined in the Council's Data Quality Strategy 2012 to 2016 and asks the Committee to identify any issues it considers require additional action.

11. INFORMATION GOVERNANCE (Pages 127 - 130)

A report to update members in relation to the Council's arrangements for Information Governance, in light of previous audit reports and good practice.

12. OUTSTANDING REFERENCES AND WORK PROGRAMME 2015/16 (Pages 131 - 138)

This report lists references to officers outstanding as at 26 November 2015 and asks the Committee to agree its ongoing Work Programme for 2015/16.

13. EXCLUSION OF PRESS AND PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the Committee may pass a resolution to exclude the public from the Meeting for Part Two of the Agenda on the grounds that the business involves the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

14. NOT FOR PUBLICATION MINUTES OF THE PREVIOUS MEETING (Pages 139 - 144)

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to the business affairs of the Council and contemplated consultations between the Council and its employees, and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.